

# **HHJSA Meeting Minutes**

**13th October 2023 5.30pm @ school**

Present: Alan Went, Caroline Wrigglesworth, Bryony Young (Chair), Kate Carrott (Secretary), Anna Chourdaki (Secretary), Louise Bloom (CIS Chair), Emma Gooden (Y2 & Y4), Gemma (Josh Y3), Emma (Amelia Y3), Fawn (Josiah Y3), Sophie (Isabella Y3), Simone (Liberty Y5), Fiona (Twins Y5), Susan Townsend (Treasurer)

Apologies: Meghan, Paula, Claire, Tal, Leanne, Emma, Rochelle, Katherine

## **1. Introductions**

Welcome to Susan, our new treasurer!

Welcome Louise, CIS Chair to discuss joint events.

Very exciting to see new Year 3 parents who are keen to get involved.

## **2. Feedback on Current/Recent Events and Initiatives:**

### **Macmillan Coffee Morning:**

Raised £395 for Macmillan.

Really positive event. Combined with ADHD talk. Teachers were also very involved, opportunity to pop in to classrooms was well received.

Opportunity for another similar event combined with another talk. Possibly in summer term. Is there another charity we can support for this?

### **Uniform Sales:**

Short on stock of fleeces. Last one raised approx £85. Simone will run another one at Xmas Fair.

School Days & Just Dancing run a scheme where they send unwanted uniform to Africa. Good to bear in mind once red uniform is phased out. Mr Went clarified that it will be a slow and gradual change over to new uniform. We will continue with 2nd hand uniform sales at least for next year.

### **Christmas Cards:**

Megan has completed all the artwork sessions. About 65 children participated. Proofs out next week. All agreed this is a lovely thing to do.

### **Regular Income Streams:**

Promote Lottery & Giving Machine to new parents.

Caroline proposed a fundraising page on the weekly bulletin.

Sticky name labels update, raised £15. Need to promote again. Poster on Lost Property Box.

## **3. Treasurer Update**

We have £9k in pot from last year. £5k going towards pond revamp.

New treasurer, Susan Townsend voted in today 13/10/23

#### **4. Upcoming Events & Initiatives:**

Friday 3rd & 10th Nov - Mufti days, donations of bottles & sweets for Xmas Fair

Friday 3rd Nov – Firework discos (Kate & Natalie & Anna)

Friday 10th Nov – Yr 6 Cake sale

Sunday 12th Nov - Garden Dig Day. Dramacube involvement. Come and see the new pond.

Sunday 26th Nov 11am-3pm - Christmas Fair (Fawn & Sophie) Approx 30 external stalls. Food truck. Bar & soft drinks. Each class will have a stall to man. Teachers running some stalls. Santa's Grotto, Xmas themed games, child only gift shop to buy gifts for their adults. PTA need to provide a license. School to run risk assessment.

Wednesday 29th Nov - Wreath Making Social (Kate & Nathalie & Alex) Homemade, foraged feel. £30 per wreath including first drink. Refreshments provided.

Saturday 2nd Dec – Christmas tree sale (Alex) Prices held as last year. Option to pre-order your tree size. We also donate tree to St James's Church.

Friday 9th Feb – Yr 5 Cake sale

Friday 19th April - Yr 4 Cake sale

Friday 17th May – Year 6 only Film night ( fundraiser for leavers books)

Sunday 30th June – Year 6 Car wash ( fundraiser for leavers books)

Friday 28th June – Yr 3 Cake sale & Fun Run (Rebecca, volunteer to lead the barbecue?)

Sat 7th July Summer Fair - (Fawn & Sophie)

**Costume donations and hire initiative.** Lead by Claire 4D. We have had very few donations. School to confirm dates for Egyptian and Roman day, decide whether to go ahead with rental or save for more donations.

#### **5. Needs and Allocation of Funds:**

Pond - work due to start at half term. £5k to come from PTA. School will put other £2k

Y6 Sats books. Y6 Revision books. School to advise budget.

New PA system.

School to advise on other requirements.

## **6. AOB:**

Film night joint event with CIS, Film in the Field (@ Carlisle) Hampton Infants ran a similar event, they had a sponsor for the screen, made approx £2k. Late April timing. Screens work daytime & evening. Volunteers to help run the event. Include bar & food. Licensing needs to be investigated. Tiffin Estate Agents potential sponsors?

Anna & Gemma, more volunteers.....

Sponsor for the school for the year - Birdie Bikes? Sophie & Fawn in discussions. CIS talking to Tiffin Estate Agents.

Robsons Butchers are really generous to the school. We need to keep promoting them.

Crackers for Christmas lunch - need requirements from school (some boxes of crackers in PTA cupboard. Small gifts to be given out.

Christmas Hampers - will be part of Christmas Fair rather than separate event.

Easter event end March - sponsored bounce. Combine with Easter bonnet parade. Gemma has volunteered to run, with Kate, more volunteers.....

AGM - we need to set a date for the next meeting so that the accounts / executive can be accepted for the next school year ahead of return to the charity commission.

Mon 4th Dec 7pm.

Advertising for volunteers to take over Chair & Secretary roles. Please let us know before end Nov if you would like to volunteer.