



Carlisle & Hampton Hill Federation



Carlisle Infant School

Broad Lane, Hampton, Middlesex, TW12 3AJ

Tel: 020 8979 2770

E-mail: info@carlisle.richmond.sch.uk

Website: www.carlisle.richmond.sch.uk

Head teacher: Mrs Z Brittain BA (Hons)

Deputy Head of School: Mrs V Trinder BA (Hons)

Hampton Hill Junior School

St. James's Avenue, Hampton Hill, Middlesex, TW12 1HW

Tel: 020 8979 3019

Email: info@hamptonhill.richmond.sch.uk

Website: www.hamptonhill.richmond.sch.uk

Head teacher: Mr A Went B.Ed (Hons)

Deputy Head of School: Mrs A Appleyard BAQTS

ADMINISTERING MEDICINES ON SCHOOL JOURNEY
ONLY TO BE USED IF YOU ARE BRINGING MEDICATION IN
ON SCHOOL JOURNEY DEPARTURE DAY – THIS FORM MUST ACCOMPANY ANY
MEDICATION GOING AWAY WITH CHILD

Whilst your child is away on School Journey for a week, school staff accompanying the trip are prepared to help parents by administering medicines, but only under **strict guidelines laid down by the local Authority.**

Please complete this form and bring it into school on the day of departure **with the medicine.**

1. The child's name..... Class.....
2. The child's medical condition/illness.....
3. Name of medication to be administered by staff.....
4. Dosage..... Time/ frequency

Please also ensure that the medication/equipment is clearly labelled with the child's name and class, the relevant dosage and the condition for which the medication is required.

*Medicines include Lip Balms, Throat Lozenges/Cough sweets and other non-prescription items.

Please note that medication already held in school does not go on the trip, you are responsible for providing an extra supply.

I give permission to the school to administer the above medication for the period of School Journey week 21st October – 25th October 2019, as stipulated above.

Please ensure that your child takes their medication home with them on arrival back at school.

Signed.....Parent/Guardian Date.....

